

2024 - 2025

Fees and charges

BUSINESS AVIATION

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GENERAL TERMS & CONDITIONS

These terms and conditions apply to the services delivered by SEACFA, in accordance with Article L.6123-1 and seq of the Transports code. In the event of dispute about tariff application conditions, it is the French version which prevails.

INVOICING

Invoices are issued using the information provided by the customer (identity, invoicing address, intra-community VAT n°, registration, etc.). It is therefore up to the customer to inform the airport of any changes. Invoices are issued in euros.

FEES AND CHARGES

All fees and charges set out in this document are expressed in euros and exclude taxes. Charges are subject to change upon conditions defined in the Civil Aviation code and are subject to publication.

PAYMENT TERMS

Payment is considered to have been made upon actual receipt of payment. The customer must pay invoices in euros (no early payment or security deposit guarantees shall be accepted).

Immediate payment

Any amount due under this fees and charges guide becomes payable the day it is invoiced and payable

upon receipt to SEACFA, before the considered aircraft leaved the airport, at the latest. In case of non-immediate payment, the invoice will be sent to the customer with a surcharge of €10 corresponding to the invoicing charges.

Payment on a credit basis

A customer who wishes to benefit from a deferred payment must send a written request to SEACFA and provide the information that may be needed, such as, but not exclusively, the following:

- The latest annual financial statements, including balance sheet, income statement and cash flow statement, as well as any note detailing these documents,
- The latest quarterly financial statements, also including the aforementioned documents.

In the event that the customer refuses to provide the needed information to obtain a deferred payment, no deferred payment will be granted.

SEACFA analyses the data provided by the customer in order to assess its financial health, the risk of payment default and decides subsequently if a deferred payment can be granted. The granting of a deferred payment remains at the discretion of SEACFA.

SEACFA notifies its decision before applying deferred payment. If the customer does not receive this notification, he will not benefit from a deferred payment.

If SEACFA notifies that a deferred payment is granted to the customer, this means that any further invoice must be paid no later than fifteen (15) days following the invoice date.

The analysis of the customer's financial health will be carried out regularly by SEACFA as long as the benefit of deferred payment is granted. As such, the customer will communicate the aforementioned documents and any other document requested by SEACFA at any time.

After re-examination of the financial health, SEACFA may withdraw the benefit of deferred payment granted at any time and apply the immediate payment.

GUARANTEE

The implementation of a deferred payment may be accompanied by the prior request of a guarantee (bank guarantee, guarantee on first request, security deposit), with an amount that will be defined by the airport services, depending on the forecasted turnover.

If SEACFA uses the guarantee, it must be reconstituted. Failure to comply with this liability will result in the withdrawal of any granted deferred payment.

DELEGATION OF PAYMENT

SEACFA can claim any amount due by the customer to any other debtor airport of this customer in accordance with Articles 1336 et seq of the Civil Code and under the following conditions. It is specified that in application of these provisions: (i) SEACFA, acting as its quality of delegatee, does not discharge the customer, as its quality of delegator, of its liabilities and becomes in presence of two debtors (the customer and the other airport) and can claim the payment to any of these two ; (ii) the other airport, acting in its quality of delegate, will be discharged to the customer up to the amount paid to SEACFA.

Under no circumstances, the customer cannot be freed from his debts to SEACFA by this delegation of payment. The payment by the customer or by any other debtor airport

The customer acknowledges this delegation of payment can also be done with any other airport or debtor of the customer, subject to obtain granting from this airport or this debtor.

METHODS OF PAYMENT

To facilitate payment processing, the client must provide the reference numbers shown on the relevant invoices (invoice n°, client n°).

SEACFA does not accept commercial bills (promissory notes, drafts and bills of exchange).

Payment can be made:

BY BANK TRANSFER

// To: SEACFA

// Banque: Agence BNP Paribas Auvergne Entreprises

// IBAN: FR76 3000 4026 8400 0100 9505 433

BIC: BNPAFRPPXXX

Any international bank transfer charges incurred are payable by the payer.

BY CHEQUE

// To the order of : SEACFA

1 rue Adrienne Bolland - Aéroport Clermont-Ferrand Auvergne

63510 AULNAT - France

LATE OR NON-PAYMENT PROCEDURE

Late payment, reissue

The non-payment by the customer of any amount due is likely to result in (cumulative list):

- the invoicing of late payment penalties corresponding to the ECB rate increased by 10 points,
- the transmission to the recovery and litigation service and the invoicing of a fixed compensation for recovery costs in the event of late payment set by decree at 40€, as well as the costs of legal services and other professional services,
- the involvement of the constituted guarantees and the guarantees provided can be called upon simple formal notice from SEACFA (with guarantee reconstitution obligation),
- the immediate withdrawal of the benefit of a deferred payment granted beforehand,
- the suspension of payment by SEACFA of all amount due under an incentive pricing measure,
- the implementation of prosecutions and in particular, to request, from the authority responsible for air traffic on the aerodrome, that the aircraft be detained until deposit of the amount of the sums in dispute (article L.6123- 2 of the transport code).

Claims

Claims are not suspensive of payment. Claims are admissible for a six months period from the date of issue of the invoice. Claims must be made in writing to the accounts department, at the following address: SEACFA, 1 rue Adrienne Bolland - Aéroport Clermont-Ferrand Auvergne - 63 510 AULNAT

Email à : fbo.accounts@aeroport-clermont.fr

Claims must state: // The invoice n° for the invoice in question;
// The date and, where applicable, the flight n° in question;
// The service in question.

APPLICABLE LAW AND DISPUTE RESOLUTION

These regulations are subject to French law. Any dispute arising from the interpretation or application of these regulations shall be subject to the exclusive jurisdiction of the French courts.

In the event of a conflicting interpretation of any articles that are provided in the English language, the original French version shall be deemed the sole official text.

VAT

All charges are shown excluding taxes. VAT on airport services is invoiced at the tax rates applicable on the day the service is provided.

VAT is applied at the prevailing rate. VAT application and exemption principles for airport services (landing charges, parking charges, passenger charges, fuel charges) and for associated services are set out in articles 259-1° and 2° of the General Tax Code (in application of the "service" directive 2008/8/EC of the Council of 12 February 2008), as well as article 262-II 7° of the GTC).

Exemption is applied in line with the instructions set out in the GTC in force on the date that charges are applied (4° II of article 262).

In all cases, VAT is applied in line with the regulations that apply to the airline being invoiced for airport services.

The principle of VAT exemption is governed by:

// Article 262, II-4 of the General Tax Code

"II. The following are also exempt from value added tax:

Delivery operations, processing operations, repair operations, maintenance operations, freight and lease operations applying to aircraft used by airlines whose services operating to or from France or overseas territories and departments, excluding metropolitan France, represent at least 80% of the services they operate processing operations, repair operations, maintenance operations, freight and lease operations applying to aircraft used by airlines whose services to or from France or overseas territories and departments, excluding metropolitan France, represent at least 80% of the services they operate"

// Points e), f) and g) of article 148 of European Directive 2006/112 CE of 28/11/2006

Member states exempt the following operations:

e) The supply of goods for the provision of aircraft used by airline companies primarily operating remunerated international routes

f) Deliveries, processing, repairs, maintenance, charter and leasing of aircraft mentioned in point e), as well as deliveries, rentals, repairs and maintenance of items that are part of or used during the operation of these aircrafts;

g) The provision of services other than those mentioned in point f), carried out for the direct needs of the aircrafts mentioned in point e) and their cargos.

Any other service not mentioned below is subject to the prevailing taxes.

The various services affected by this exemption are set out in articles 73D and E of appendix III of the General Tax Code.



OPENING HOURS

These times are for information only and are subject to change

OPENING HOURS (LOCAL TIME)

	HOURS
Monday	6am - 7.30pm
Tuesday	6am - 7.30pm
Wednesday	6am - 7.30pm
Thursday	6am - 7.30pm
Friday	6am - 7.30pm
Saturday	On request with a 48h notice
Sunday	On request with a 48h notice

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AERONAUTICAL CHARGES

Applicable on 1st April 2024

GENERAL PRINCIPLES

General principle for the application of national and international tariffs

A national tariff applies to: any flight that has its point of departure or arrival located on terrestrial areas and adjacent territorial waters over which France exercises, sovereignty, protection or tutelage.

A community tariff applies to: Member countries of the European Union + countries with European bilateral agreement such as Switzerland, Liechtenstein, and Norway.

An international tariff applies to: any other country, including DOM-TOM countries.

This principle applies to landing, lighting, parking and passenger charges.

CHARGES AND CONDITIONS OF APPLICATIONS

Weights are given in tonnes. They are calculated according to the maximal take-off weight (MTOW) shown on the aircraft's Airworthiness Certificate, rounded up to the upper number.

The below regulated charges are specific to the activity of business aviation.

In the event that any of these provisions are declared invalid or ineffective in any way and for any reason whatsoever, these provisions, excluding the provision declared invalid or ineffective, shall not be called into question and shall continue to apply. No claim may be made against SEACFA as a result of the invalidation of any of these provisions, as described above.

SEACFA reserves the right to amend these regulations at any time in order to reflect any statutory or regulatory change.

The charges set out in this schedule may be amended by SEACFA in accordance with the provisions of the Civil Aviation Code.

DEFINITIONS

DEPARTING PASSENGER: any passenger boarding a flight departing from Clermont-Ferrand Auvergne Airport.

NATIONAL TRAFFIC: any departing or arriving flight located within territories areas where France is sovereign.

COMMUNITY TRAFFIC: any passenger boarding a flight whose final destination is an airport located within a member state of the European Union (including DOM-TOM) + state under European bilateral treaty such as Switzerland, Liechtenstein and Norway.

INTERNATIONAL TRAFFIC : any passenger boarding a flight governed by French air traffic law whose final destination is an airport located outside the European Union.

MTOW: Maximum Take-off Weight of an aircraft. The MTOW must be given in tonnes and rounded up to the highest full number. The aircraft owner must provide the airfield operator with documents that certify the MTOW

LOCAL FLIGHT: landing + take-off occurring at Clermont-Ferrand Auvergne Airport

LANDING CHARGES

Invoices basis

The charge is payable for any aircraft that lands and is calculated according to the maximum take-off weight (MTOW) shown on the aircraft's navigation certificate (or on the VERITAS register), rounded up to the higher tonnage value. This charge includes lighting services.

WEIGHT CATEGORY (W IN TONS)	FEE BASE € EXCL. VAT	FEE STEP € EXCL. VAT	NOISE RATING INDEX	
			CATEGORY	INDEX
0 < P ≤ 3	22,68 €	-		
3 < P ≤ 6	39,89 €	-	Group 1	1,30
6 < P ≤ 12	39,99 €	1,86 €	Group 2	1,15
12 < P ≤ 30	51,12 €	4,44 €	Group 3	1,05
30 < P ≤ 46	126,51 €	5,05 €	Group 4	0,85
46 < P ≤ 78	169,50 €	5,10 €	Group 5	0,80
78 < P ≤ 999	546,07 €	10,58 €	Group 6	0,75

Special conditions

BENEFICIAIRY	DISCOUNT
Aircraft forced to return to the Airport as a result of technical issues or unfavourable weather conditions at arrival or departure (force majeure event)	100 %
Aircraft involved in the transport of personnel carrying out functions listed by the Minister responsible for commercial aviation	100 %
Aircraft involved in the transport of foreign diplomats on official business	100 %
State Aircraft executing a technical mission under the orders of the Minister responsible for commercial aviation	100 %
Aircraft carrying out research and rescue missions and, exceptionally and temporarily, aircraft taking part in firefighting operations	100 %
Aircraft executing local training flights and not engaged in any remunerated transport or work. For each landing from the second consecutive landing	75 %
Test flights for aircraft belonging to the State or an aeronautic construction company. Depending on the agreement with SEACFA and the authority or the company for which the flights are undertaken, with approval from the Minister responsible for commercial aviation or the Minister of Defence	Variable
Aerial displays. Determined by SEACFA	Variable

MODALITIES AIMING TO REDUCE OR COMPENSATE CARBON EMISSIONS (CARBON MODULATION SCHEME)

As part of its environmental strategy, SEACFA wishes to encourage users of Clermont-Ferrand Airport to operate planes that emit less CO₂ with the implementation of its carbon emission scheme.

This mechanism is a bonus/malus percentage calculated on the landing fee. The scheme is financially neutral for SEACFA.

This modulation is applied on the landing fee invoicing according to the following principles: A reference basis is determined for each aircraft category, allowing to determine whether an aircraft will receive a bonus or a malus depending on the CO₂ emissions per seat during the LTO cycle:

// If the emissions generated by the aircraft are above the reference basis of its category, a malus will be applied to the landing fee;

// If the emissions generated by the aircraft are below the reference basis of its category, a bonus will be applied to the landing fee.

The emissions during the LTO cycle per seat corresponds to the kilograms of CO₂ emit during the approach phasis, taxiing, take-off and climbing above 3,000 feet per aircraft seat.

CATEGORIES	PAX
Reference basis (kg CO ₂ /seat)	14,22
Modulation factor in case of bonus	0,19%
Modulation factor in case of malus	0,33%

A DR40 with a capacity of 4 seats emits 4,96kg of CO₂ per seat. It will be applied a bonus of 0,19% of its landing fee per step of 1 from the reference basis.

The reference basis of a passenger aircraft is 14,22kg of CO₂ per seat.

The DR40 emits -9,26kg of CO₂ from the reference basis.

So, the bonus is $0,19\% * 9,26 = 1,76\%$

Its landing fee will be decreased by 1,76%

PARKING CHARGE

The charge is calculated per hour of parking according to the MTOW.

A one-hour exemption is automatically applied.

// National / Community / International: € 0.31 excl. VAT / ton / hour

Any hour started must be paid in full.

Special conditions

BENEFICIARY	DISCOUNT
Aircraft involved in the transport of personnel carrying out functions listed by the Minister responsible for commercial aviation	100%
State Aircraft executing a technical mission under the orders of the Minister responsible for commercial aviation	100%
Non-commercial aircraft with a tonnage that is less than 6 tonnes and based at the Clermont-Ferrand Auvergne Airport, therefore exempt of subscription payment.	100%

Parking policy

Any aircraft that has not undertaken a flight for over one month but is parked in the “public” parking area shall be subject to a parking charge that is increased by 50% of the general charge.

In the above-mentioned cases and in the event of a failure to pay once formal notice has been given by signed-for registered letter after a two-week period, the aircraft may be removed from the parking area and placed in an area where it can be parked without impacting airport operations, under the sole responsibility of the concerned aircraft owner and without the latter being able to raise any claim against SEACFA.

PASSENGER CHARGES

Passenger charges are payable to SEACFA for any passenger leaving on a commercial flight and for any passenger leaving on a private flight where the MTOW is more than 6 tonnes.

// National / community: € 17.18 excl. VAT

// International: € 22.90 excl. VAT

Special conditions

BENEFICIARY	DISCOUNT
Crew members working on the flight	100%
Children under the age of 24 months	100%
Passengers in direct transit stopping at the airport briefly and leaving on the same aircraft under the same flight number as the flight arrival number.	100%
Passengers on an aircraft that has been forced to return to the airport for technical reasons or due to unfavourable weather conditions (force majeure event)	100%

PMR CHARGE

// Régime National, Communautaire et International : € 1.30 excl. VAT / passenger

FUEL DELIVERY CHARGE

At the airport, aircraft fuels and oils are sold at the current oil price increased by a surcharge known as the “Variable Element”. This charge equates to **€ 0.42 excl. VAT / hectolitre**

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HANDLING CHARGES

Applicable on 1st April 2024

GENERAL PRINCIPLES

All handling requests will be invoiced at the below rates.

Handling is mandatory for all aircraft – private or commercial – with a MTOW > 3 tons.

Ground handling services are provided in accordance with the terms and provisions of the IATA Ground Handling Agreement (GHA) 2018, subject to the following conditions:

// Articles 7.1, 7.2 and 7.3 of the Main Agreement are excluded. The SEACFA payment terms apply in all circumstances.

// Articles 11.1 to 11.10 of the Main Agreement are not applicable.

// Notwithstanding Article 3.1 of the Main Agreement, SEACFA has the right to delegate any of the agreed services to subcontractors without the carrier's prior written consent.

// The limit of liability referred to in article 8.5(a) of the Main Agreement is USD 500 000.

DEFINITIONS

FERRY / FERRY: no passengers on board

FERRY / FULL: passengers on board either on arrival or on departure

FULL / FULL: passengers on board both on arrival and on departure

SURCHARGES AND SPECIAL CONDITIONS

A 100% surcharge will be applied to the relevant handling rate on **Sundays** and **public holidays (FR)** all year long.

A 100% surcharge will be applied to the relevant handling rate for any flight operating outside of the opening times provided page 9.

Surcharges are not cumulative.

HANDLING CHARGES PER LANDING excluded vat

CAT	MTOW	FERRY / FERRY	FERRY / FULL	FULL / FULL
1	3 < W ≤ 6	€ 103	€ 152	€ 205
2	3 < W ≤ 10	€ 170	€ 255	€ 341
3	10 < W ≤ 18	€ 245	€ 368	€ 491
4	18 < W ≤ 34	€ 301	€ 454	€ 604
5	34 < W ≤ 45	€ 395	€ 593	€ 791
6	Above 45 tons	€ 536	€ 804	€ 1072

SERVICES INCLUDED IN THE HANDLING CHARGE

SERVICES	FULL / FULL OR FERRY / FULL	FERRY / FERRY
Marshalling	X	X
Placing and removing wheel chocks	X	X
Passenger boarding and / or disembarking	X	
Passenger registration (on request)	X	
Baggage handling	X	
Departure and arrival formalities (immigration, etc.)	X	
Liaison with air traffic control	X	X
Receiving crew / shuttle bus	X	X

SERVICES NOT INCLUDED IN THE HANDLING CHARGES

Any hour begun must be paid in full.

Material

SERVICES	€ / EXCL. VAT / UNIT	UNIT
Ground Power Unit (GPU) 28V or 115V Ground Power Unit (GPU) 28V	€ 65	per start up
Ground Power Unit (GPU) 115V	€ 153	per hour
Air Support Unit (ASU)	€ 288	per start up
Toilet service	€ 293	per operation
Drinking water	€ 154	per operation
Technical step	€ 129	per operation
	€ 50	per operation

Services

SERVICES	€ / EXCL. VAT / UNIT	UNIT
On board catering	€ 68	per operation
Hot water	€ 10	per boiler
Coffee	€ 22	per litre
Ice cubes	€ 10	per bag
Bottles of water (50cl)	€ 3	per unit
Newspapers and miscellaneous	Cost + 15%	
Agent on request	€ 64	per hour / agent

Reservations

SERVICES	€ / EXCL. VAT / UNIT	UNIT
Hotel	€ 30	per case
Car rental	€ 30	per case
Limousine / Taxi / Helicoptere	15% admin fees	

Cleaning

SERVICES	€ / EXCL. VAT / UNIT	UNIT
Cabin cleaning	€ 127	per operation
1/2 dish washing service (less than 10 pieces)	€ 30	per operation
Dish washing service	€ 63	per box

Degivrage

SERVICES	€ / excl. VAT / unit	UNIT
De/anti-icing/use of the de-icer (≤10t)	€ 855	par opération
De/anti-icing/use of the de-icer (>10t)	€ 1711	par opération
De/anti-icing liquid	€ 4.92	par litre

2024 - 2025



CLERMONT-FERRAND AUVERGNE
AIRPORT

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